

New Residential Construction Plan Review Checklist

All information is required to accept application

Job Address or Legal Description: _____

The plan review process consists of checking the completeness of your construction plans. Our staff will verify that you are in compliance with our zoning ordinances and building codes. This review takes place prior to any permits being issued.

Below is a list of requirements needed for the city to conduct a review on a new residential structure. Missing or incomplete items may result in your plans being returned to you and not reviewed until all items are present and submitted at the same time.

- ☐ Permit Application form (completed) OR submitted via MyPermitNow. org
- ☐ 1 set of construction plans drawn to scale
- ☐ 1 digital copy of construction plans on CD or flash drive. Plan set must include:
 - ☐ A **SITE PLAN** must be drawn or shown to scale. Site plan must include:
 - ☐ Dimensions from the residence to the property lines, setback lines, all easements
 - ☐ Location of all utilities (i.e.: meter, water line, and sewer line locale)
 - ☐ Existing water and sewer line locations/proposed taps
 - ☐ Drainage Plan
 - ☐ Location of Temporary Erosion Controls (i.e.: silt fence, rock berms)
 - ☐ Driveway location(s), including width and type of pavement material to be used.
Driveway approach must follow the City of Marble Falls TCSS.
 - ☐ Impervious cover calculation (area covered by building, driveway, and any other impervious improvements)
 - ☐ **FLOOR PLAN & AREA SCHEDULES**
 - ☐ **FOUNDATION PLAN** including details on rebar, footers, piers and depth, etc. (**when an engineer is designing the foundation plan his or her stamp and signature must be apparent on the foundation plan sheet*)
 - ☐ **FRAMING PLAN**
 - ☐ **EXTERIOR ELEVATIONS & CROSS SECTION DETAIL**
 - ☐ **ROOF PLAN**
 - ☐ **ELECTRICAL PLAN**
- ☐ ResCheck for energy efficiency. Please go to www.energycodes.gov to obtain this form.
- ☐ NPS Ordinance Exemption Application (if applicable*)

- ☐ Floodplain Development Permit Application (if applicable*)
- ☐ Elevation Certificate (if applicable*). Please go to www.fema.gov to obtain this form, and note that it must be completed by a Texas Licensed surveyor.

Plan Review Fee:

\$50 for residence less than 3,000 sq ft

\$150 for more than 3,000 sq ft

Note: Separate permits are required for plumbing, electrical and mechanical work, which are obtained by the licensed contractor whom will be completing the work. All permits must be posted at the site and visible from the road during the construction phase.

*Please consult with Staff prior to your submission to determine applicability of items.